Steps To become a Florida RON Notary

1. Hold existing Notary commission, if not go to: https://bit.ly/3cmNR7o

2. To add your Remote Online Notarization certificate, follow the below steps.

3. Send us your current commission certificate and we'll make your stamp for free

4. Complete a basic RON training course and pass the exam, available at the below link:
https://www.nationalnotary.org/florida-required-online-notary-education

5. Get a $25,000 surety bond and a $25,000 E&O insurance policy as required by FL SOS

6. **Purchase IdenTrust x509 digital signing certificate Go to:**
https://www.identrust.com/certificates/enotary-programs

- Select BUY NOW
- Select Secured Signing then, Next
- IGC Notaries Basic Assurance | Individual Identity | Software Storage, Next
- Select either 1, 2 or 3 years of coverage, Next
- Select Buy Now and complete the requested information

If you have any questions please call Support@IdenTrust.com at: 1. 888.339.8904

7. Completed the registration form for the Florida Department of State. You must include your certificate of completion for the RON training, proof of your bond and E&O policy, enter the RON service provider = (Secured Signing) and payment for the $10 registration fee, the form is at: https://files.floridados.gov/media/702632/online-notary-application.pdf

Once you have completed the above please let us know and we can schedule a class to instruct you in the operation of the Secured Signing platform.