



Requirements to be a Remote Notary in Washington

1. You must first meet Washington's requirement of holding a traditional Notary Public commission.
 2. WA online Notary applicants also need to hold an active electronic records Notary endorsement. The Washington State Department of Licensing provides an electronic records endorsement application on their website by creating and logging into your account.
 3. Enter Secured Signing Inc. as the chosen software to the DOL
 4. Open an account with Secured Signing: www.securedsigning.com > Pricing > Notary Pricing > Business Annual Plan, BUT NOW > Enter the email address used for your notary business and follow the prompts.
- Once you've received your electronic Notary endorsement, you can apply to be a Remote Notary. There is no application document to fill out, simply send an email to notaries@dol.wa.gov with the following info:
 - Your name as commissioned, Secured Signing Inc, as your platform
 - The date you applied for your Electronic Notary endorsement
 - Be sure to include "Remote Online Notary Endorsement Application" in the subject line of your email.

Register for training with Secured Signing by clicking on the below link:
<https://attendee.gotowebinar.com/rt/1797125798053898327>

If you have any questions, please reach out to your Secured Signing associate or send an email to helpdesk@securedgining.com