



How to Become a Remote Online Notary in Tennessee

As of July 1, 2019, Tennessee Notaries may register to perform remote online notarizations (RONs). To become an online Notary in TN, you must complete the following steps and hold an existing commission as a traditional Notary Public.

1. Review the [applicable TN statute and rules](#).
2. Contract with a RON technology provider (Secured Signing)
3. Get the required information and documentation from your RON vendor.
4. Complete the [Online Notary Application](#) on the Secretary of State website.
5. Attach the vendor materials to your application and pay the \$75 fee.
6. Receive your online Notary commission from the Secretary of State.

Notaries must be at least 18 years old, reside or maintain a principal place of business in Tennessee, and be a U.S. citizen or legal permanent resident. You must also be able to read and write in English.

Contract Secured Signing before applying for your virtual Notary commission in TN. The online application asks for various materials, including copies of:

- Your electronic seal/stamp image, instructions for reading and verifying your electronic certificate Instructions for the vendor's credential analysis and identity proofing system.
- Applicants must describe the technologies used by their RON vendor Secured Signing, will provide and explain the method that will be used to keep an electronic journal.

While signers participating in remote notarizations can be located anywhere inside or outside the state border, Tennessee online Notaries must be physically located within the state at the time of the notarial act.

**If you have any difficulties completing the above, please reach out to
Secured Signing at helpdesk@securedsigning.com**