



How to Become a Remote Online Notary in New Jersey

1. Hold an existing commission as a traditional Notary Public.
2. Contract with a RON technology provider, www.securedsigning.com
3. Email to helpdesk@securedsigning.com your existing notary commission statement and we will create your stamp and signature image.
4. Go to www.securedsigning.com > Pricing > Notary Pricing > Business Plan > Buy Now and follow the prompts to register.
5. Go to: <https://www.identrust.com/certificates/enotary-programs> | Select BUY NOW > Select Secured Signing > Select GC Notaries Basic Assurance | Individual Identity Software Storage > Select either 1, 2 or 3 years of coverage > Select Buy Now and complete the requested information. **If you have any questions please call Support@IdenTrust.com 1. 888.339.8904 ext 2**
- Once you have purchased, downloaded your certificate and made a backup copy, (IdenTrust will assist you with this) instructions for uploading into the Secured Signing platform is located at: <https://player.vimeo.com/video/485737884> the first 1 minute and 30 seconds apply to your type of certificate. Follow instructions to upload your certificate to our platform so you may finish registration.
6. Go to the New Jersey State Notary Portal to complete the application:
<https://www.njportal.com/DOR/Notary/RemoteElectronic>
7. Register for Secured Signing live training at;
<https://attendee.gotowebinar.com/rt/1797125798053898327>
8. The state will review your application and documentation. Once approved, your remote notarization status will become active, and you may begin notarizing documents on our platform.

It's as simple as that! If you need any assistance, please reach out to our notary team at helpdesk@securedsigning.com or contact your local Secured Signing representative.